

AAKASH PUNIT

Job Objective

Seeking a responsible position by utilizing my proven abilities to ensure qualified and dynamic growth of the organization.

Educational Qualifications

- Pursuing M.Phil (Management) from Mewar University, Rajasthan.
- M.B.A (Master of Business Administration) from SMU, specialization in Marketing.
- B.B.S (Bachelor of Business Studies) from Shaheed Sukhdev College of Business Studies, University of Delhi, Delhi specialization in Marketing.
- UGC NET: Cleared

Skills Acquired

- Proficient in MS Office applications and MS Project.
- Proficient in relational database concepts and use.
- Proficient in accounting software like tally 9.0.
- Excellent written and verbal communications skills.
- Effective Time-management.
- Able to work well independently or in a team environment.
- Proven track record of demonstrated leadership abilities.
- Strong problem-solving skills.
- Write compelling content that align with various levels of the modern buying cycle and resonates with various levels of buyers within an organization.

Experience/Career Profile

- 1) **Current Institution** : Cluster Innovation Centre, University of Delhi
Designation : Assistant Professor (Ad-hoc)
Department : Management

Subjects:

- Operations & Technology Management
- Environmental Management
- Business, Entrepreneurship and Management

Course:

B.Tech (IT & Mathematical Innovations)

- 2) **Previous Institution** : Ramanujan College, University of Delhi, Delhi
Designation : Assistant Professor (Ad-hoc)
Department : Commerce

Subjects Taught:

Information Technology (Foundation Course), Business, Entrepreneurship & Management (Foundation Course), Business Law, Corporate Governance, Income Tax & Auditing and Cost Accounting

B.Com (FYUP) Ist Year, B.com (P), B.Com (H)

- 3) **Previous Institution** : Hansraj College, University of Delhi, Delhi
Designation : Assistant Professor (Ad-hoc)
Department : Commerce

Major Role/Responsibilities:

- Teaching Fundamentals of Computer Science to B.Com (H) Students.
- Taking Tutorial classes of M.Com Final year Students on Training & Development.

Area of Expertise:

- Marketing Management
- Organization Behavior
- Human Resource Management

Research Papers

- Research Paper Titled “Emergence & Rise of Dalit Entrepreneurship” published in Multi-Dimensional Research Journal **ANVESHKA Vol. 5 Year 2013**
- Research Paper Titled “Women Entrepreneurship: An Indian Scenario” published in Multi-Disciplinary Research Paper **ANUSANDHAN VIVEK VOL. 5 Year- 2013**

Books Authored

- Book written on **Business, Entrepreneurship & Management (Foundation Course)** published by Shivalik Prakashan in the Year 2013.
- Book written on **Information Technology (Foundation Course)** published by Shivalik Prakashan in the Year 2013.

Seminars & Workshops

- Attended Training Program for Business, Entrepreneurship & Management in University of Delhi, South Campus.
- Successfully completed 3-Day Orientation Program on Information Technology (Foundation Course) organized by CPDHE University of Delhi.
- Participated in the 2 Days Seminar organized by Ramanujan College on Ethics and Management at Y.M.C.A in March 2014

Projects and Thesis

- Project Report on Effectiveness of Insurance and Sales Promotion of **Bharti Axa Life Insurance Co. Ltd** in partial fulfillment of the requirement for **Masters in Business Administration** at Sikkim Manipal University of Health, Medical and Technological Sciences.
- Project Report on the comparative studies of credit card market with special emphasis on VISA and MASTER CARD in partial fulfillment of the requirement for **Bachelor of Business Studies** at College of Business Studies, University of Delhi.

Trainings

- Successfully completed 3 months training program in SAIL (Steel Authority of India ltd.) under world export division.
- Have successful undertaken 3 months training program in NAFED under pulses section.
- Successfully completed one month training program in US based AETNA insurance company.

Personal Strengths

- A good communicator with opt demonstrated inter-personal, teamwork and leadership skills.
- Can work under any circumstances, with a Never Say Die Attitude

Hobbies

Traveling, Listening Music, Reading self-help books

Contact Details

Permanent Address	222-223,Pocket E-18,Sector-3,Rohini,Delhi-110085
E-mail Address	punitaakash27@gmail.com
Mobile Number	+919868004082