



CLUSTER INNOVATION CENTRE (UNIVERSITY OF DELHI)

M.Sc. (Mathematics Education)

A Joint Degree under the Meta University Concept by
University of Delhi & Jamia Millia Islamia



Dated: 10.12.2020

NOTIFICATION

Subject: Guidelines/Modalities Open Book Examinations (OBE) for students of M.Sc. (Mathematics Education), CIC, DU for academic session 2020-21 in view of the COVID-19.

This is in continuation to the Notifications related with the guidelines for the conduct of the Open Book Examinations (OBE) for the semester students for all Post-Graduate (PG)/Professional programs dated 18.11.2020 and 24.11.2020 respectively (available on university website i.e. www.du.ac.in) in all streams in view of the prevailing situation arisen due to COVID-19 pandemic for academic session 2020-21.

The notifications as above have specific mention of the students of post graduate course (MME). CIC, DU only: The Semester End OBE Dec-2020 for Masters in Mathematics Education (MME), CIC, DU shall be conducted by CIC, DU.

1) For the students under PG course (MME), the total duration of OBE examination shall be four Hours. This will include three hours for attempting the examination as per the prescribed time for the OBE, one hour for the purpose of downloading the question paper and uploading the scanned images of the answer sheets.

IMPORTANT: In case of low internet connectivity/any unforeseen technical glitches etc., the student is advised to submit their script beyond the specified time period with the documentary evidence. The maximum time limit for delayed submission is 60 minutes. However, all such cases will be examined by the Review Committee and these answer sheets shall be evaluated based on the decision of the Review Committee.

2) It is to mention that the time of submission of answer sheets shall be the time of receiving of answer script through email. The delayed submission through email of answer sheet with exact time of submission shall be sent to Review Committee.

3) The departments/faculties/institutes prominently notified a dedicated e-mail with email id metauniversitycicdu@gmail.com to receive such requests and ensure that the same is in a format which can be easily accessed by the students with the Screen reader.

4) All students will receive question papers by email and have to send the answer scripts scanned copy on a dedicated e-mail id which will be provided in due course of time. However, only the above-mentioned modes should be used for sending the answer scripts.

5) The students can send their representations/queries if any, related with the OBE to the Nodal Officer of Departments/Centre. The list of Nodal Officers of the colleges/departments/faculties/institutes shall be available on the website of University of Delhi in due course of time,

6) The Nodal Officer (Examination) for CIC, DU:-
Ms Alka Dutt

Contact No: - 7982058582

E-mail Address:- alkaduttdu@gmail.com

What's App No: - 9868415832



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Examination Modalities

Step- by Step Guide for attempting Open-Book Examination (OBE) Open Book Examination

The students appearing for the OBE are advised to note the following steps:

Step 1: Access of Question paper shall be made available through E-mail (metauniversitycicdu@gmail.com) as per the respective date-sheet notified by the examination branch.

Step 2: Students are requested to check their email as per the respective date-sheet notified by the examination branch for Question papers and download your paper. (If not able to open /download question paper report to Nodal officer, CIC, DU through WhatsApp/email and if successfully Received Acknowledge it by writing Received on What's App.

Acknowledgement of Receipt of Question Paper through What's App is highly appreciated.

Step 3: After Downloading the question paper write down your answer on a plain or ruled paper (letter or A4 size). Write down your Roll no. on the Top right of the paper. Please write down neatly with pen (blue or black). Please write down page number at the bottom middle of the page, so that you maintain the sequence of the pages and also the total count of pages

The Students shall write the following details: -

Date and Time of Examination (DD/MM/YYYY, HRS:Min);

Examination Roll Numbers

Name of the programme:

Semester:

Unique Paper Code:

Title of the paper:

E-mail ID of the Student:

Mobile No of the Student

Step 4: Scan all the pages one by one (DO NOT MAKE ONE FILE OF MULTIPLE PAGES OR ALL ANSWER) and attach each of the pages as a separate file. All attachment should be label as:- MME _ Unique paper code _ Question No _ Page No. All attachment should be in Sequence of question No.

Step 5: Each single scan file should not exceed 5MB of the size (only PDF and JPG formats are allowed). You can attach multiple files for each question.

(Attachment size limit: -You can send up to 25 MB in attachment, they can't add up to more than 25 MB. If your file is greater than 25 MB, Gmail automatically adds a google drive link in the email instead of including it as an attachment)

Step 6: Ensure all the files are attached and check it again. If your file is not attached successfully, try again and attach.

Step 7: Once all the answer Pages are attached, Send and close your examination before the time.

For any query related to Semester end OBE Dec-2020 Kindly contact Nodal Officer (Examination), CIC, DU

Ms Alka Dutt

Nodal Officer-Examination

CIC, DU

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